

NATIONAL HIV

June 25, 2010

TESTING DAY

*Empowerment Resource Center &
Saint Joseph's Mercy Care Services, Inc.*

Volunteer Information Sheet

Thank you for aiding in our **Take Charge. Get Tested.™ Event**. You are making an invaluable effort in aiding others in your community and society as a whole. We ask that you review the attached material with regards to schedules, job descriptions, parking, attire and miscellaneous information.

Conduct and Integrity

Please be aware that **Take Charge. Get Tested.™ Event** will produce a broad and diversified group of people. Please use discretion when dealing with clients. If a client becomes unruly or uncontained please notify one of the surrounding APD members. Keep in mind that volunteers are a direct reflection of Empowerment Resource Center, Inc. and Saint Joseph's Hospital and Mercy Care Services, Inc.

Food and Refreshments

Lunch and refreshments will be provided throughout the duration of **Take Charge. Get Tested.™ Event**. Please know that all lunch and refreshments are on a first come first serve basis. Lunch and refreshments will be hosted in the Odd Fellows building at 236 Auburn Avenue NE.

Attire

Please dress appropriately! Tennis shoes or comfortable shoes are required. Volunteers are encouraged to dress for multi tasking. Please wear jeans, khakis, capri shorts. All volunteers are required to wear a volunteer badge and **Take Charge. Get Tested.™ Event** t-shirt.

Parking

It is asked that all first shift and all day volunteers arrive by 8am and park in the parking lot on John Wesley Dobbs, between Jesse Hill Jr. Drive and Piedmont Road (behind Big Bethel A.M.E. Church).

Breaks

Breaks are offered and recommended. Please notify the Key Captain for your volunteer area if you need or desire a 10 minute break from your assigned position. We will need to ensure that replacements are available for each position.

Again, thank you for volunteering with ERC and SJMCS for **Take Charge. Get Tested.™ Event. We greatly appreciate your help and cooperation in this endeavor.**

